## NOTE TO THE TEACHER:

Safety education must be an integral part of technology instruction. In order to prevent injury to students and teachers, good safety habits, practices and attitudes can best be acquired through a carefully planned and implemented safety education program.

This and other safety guidelines should not be construed to be an answer to all safety problems. They should be recognized as a vehicle for improving safety instruction and for building a strong safety program designed to instill positive attitudes toward safety—an important aspect of the education of every child.

## Safety rules for power equipment:

- 1. Do not operate any machine until you have received proper instruction, fully understand how to operate it, and have received the instructor's permission to use it.
- 2. Wear proper eye protection devices when in potential hazard areas.
- 3. Have your instructor check your work setup.
- 4. Check and make all adjustments before turning on the power.
- 5. Make sure other persons are clear before turning on the power.
- 6. Guards must be in place and function properly.
- 7. Start and stop your own machine and remain with it until it has come to a complete stop.
- 8. Only one person should operate a machine unless the operation requires a helper.
- 9. Do not leave a running machine unattended.
- 10. Disconnect electrical power before oiling and cleaning.
- 11. Allow a safe distance between your hands and blades, cutters or moving parts. Keep fingers in such a position that there is no danger of their slipping into the cutter or moving parts.
- 12. Keep machines clear of tools, stock and other items.
- 13. Keep the floor around machines clear of liquids, scraps, tools and material.
- 14. Give the machine your undivided attention while you are using it. Do not look away to talk to others.
- 15. Never lean or lounge on any machine.
- 16. Do not use extension cords for permanent connections.
- 17. Notify your instructor of any breakage or malfunction.
- 18. Allow all machines to come to a complete stop before removing work or making a new setup.